

The payslip confidence checker

A longer AWWN guide for offer and payslip checker: practical steps, scripts, red flags and source links.



Use this guide if

- You need a practical next step, not a lecture.
- You want official links and community support routes in one place.
- You prefer a calm, culturally aware checklist.



How to read it safely

- Use only the sections that apply.
- Keep private notes secure.
- Ask specialist services for complex cases.



What it includes

- Practical checklists.
- Scripts and decision prompts.
- Official and community sources.



Limits

- General information only.
- Not personal legal, medical, financial or immigration advice.
- Last checked 20 Sep 2026.

AWWN designs guides for readers who may be balancing family expectations, privacy, language, migration admin, work and wellbeing. The aim is clarity without panic.

Reading the payslip

Topic-specific actions for this article. Icons are matched to the section meaning rather than repeated decoration.



Gross and net pay

- Gross is before deductions.
- Net is what reaches your bank.
- Check the pay period first.



Hours and rate

- Compare rota, timesheet and contract.
- Check training, breaks and cancelled shifts.
- Record missing hours quickly.



Tax and NI

- Tax code affects PAYE.
- National Insurance is separate.
- Multiple jobs can change deductions.



Pension and deductions

- Check pension contributions.
- Question uniform/tools/training deductions.
- Ask for written calculation if unclear.

Tip: choose one action today, one follow-up this week, and one source link to save for later.

Pay confidence plan

Topic-specific actions for this article. Icons are matched to the section meaning rather than repeated decoration.



Minimum wage reality

- Use current GOV.UK rates.
- Look at required working time.
- Watch deductions that reduce real pay.



Monthly habit

- Save payslip, rota and bank record.
- Keep a note of questions.
- Follow up before next payroll closes.



Message script

- Be polite and specific.
- Quote dates, hours and expected rate.
- Ask for correction or explanation.



Escalation

- Payroll/manager first.
- ACAS or Citizens Advice if unresolved.
- Record threats or punishment.

Tip: choose one action today, one follow-up this week, and one source link to save for later.

فاحصة قسيمة الراتب بثقة

قسيمة الراتب ليست مجرد ورقة. قارني بين الساعات والراتب الإجمالي والصافي وكود الضريبة وخصومات التأمين الوطني وأي خصومات أخرى. اسألني بهدوء وبكتابة واضحة إذا كان هناك اختلاف، واحتفظي بالروتا والرسائل وكشف البنك.

عند وجود خطأ



- اكتبي سؤالاً محدداً.
- احتفظي بالأدلة.
- استخدمي ACAS أو Citizens Advice إذا استمر الخلاف.

قراءة القسيمة



- راجعي الفترة والراتب الإجمالي والصافي.
- قارني الساعات بالروتا.
- افهمي الضريبة والتأمين والخصومات.

تذكير



- المعلومات عامة وليست نصيحة فردية.
- اختاري ما يناسب وضعك فقط.
- احتفظي بالملاحظات في مكان آمن.

مصادر ومساعدة



- استخدمي الروابط الرسمية عند الحاجة.
- اطلبي جهة متخصصة في المسائل القانونية أو الصحية أو الهجرة.
- لا تشاركي بيانات حساسة في مجموعات عامة.

GOV.UK: tax codes

GOV.UK: National Insurance

Citizens Advice: problems getting paid

GOV.UK: payslips

GOV.UK: National Minimum Wage rates

ACAS: payslips